



# Private Market Sector - Rules of Procedure

Adopted by the PRIMS and approved by the Executive Committee in January 2017

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Private Market Sector Standing Committee.  
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## *Article 1*

### **Definition**

The Private Market Sector consists of freelance interpreters who are members of the Association or candidates and pre-candidates whose names have been published on the corresponding lists, who work on the international private market and on national private and public markets, as well as for intergovernmental organizations or meetings not covered by agreements negotiated by the Association.

## *Article 2*

### **Composition of the Standing Committee**

The Standing Committee of the Private Market Sector shall be composed of five active members elected by the sector.

The Standing Committee shall appoint a Coordinator from among its members.

On the proposal of the Standing Committee, the Executive Committee may appoint other active members not elected by the sector, as corresponding members to assist the Standing Committee in its tasks. Corresponding members may substitute elected members who are unable to attend a meeting.

## *Article 3*

### **Election of the Standing Committee**

At each Ordinary Assembly the active members of the Sector shall elect the members of the Standing Committee. The election shall be ratified by the Executive Committee.



One member of the Standing Committee shall represent the Sector on the Association's Advisory Board.

Candidatures for the Standing Committee must be submitted in writing to the outgoing Standing Committee no later than 30 days before the day of the election. The list of candidates shall be attached to the agenda of the Sector meeting.

The candidates who have obtained the largest number of votes, in descending order, shall be elected as members of the Standing Committee.

Should one or more of the positions of member become vacant, the Standing Committee shall organize elections at the next meeting of the Sector to fill the vacant post(s).

#### *Article 4*

#### **Functioning**

The Coordinator shall chair meetings of the Standing Committee. In his absence or if he is unable to discharge his duties, the Standing Committee shall appoint a replacement.

Meetings shall be governed by these Rules, interpreted and applied in the spirit of the Statutes and other AIIC basic texts.

#### *Article 5*

#### **Attributions**

The Sector may make recommendations to the Association regarding professional standards and ethics, new technologies, contracts, training of interpreters, and other matters relating to the profession.

The Sector may make recommendations and resolutions to the Assembly and the Executive Committee of the Association. Such recommendations shall become binding only if they are endorsed by the Assembly or the Executive Committee. The Sector may also make proposals for amendments to the basic texts of the Association, in particular the Professional Standards or the Code of Professional Ethics.

#### *Article 6*

#### **Meetings**

The Sector shall meet at least twice a year, at the proposal of the Standing Committee. One of the sessions shall be held in any event on the occasion of each AIIC Assembly.



#### *Article 7*

### **Call to meetings**

Meetings of the Sector shall be called by the Standing Committee. The notice of meeting, accompanied by a draft agenda, shall be brought to the attention of the members of the Sector within a timeframe in line with the mode of transmission used. The notice shall be posted on the private section of the Association's website.

The Standing Committee shall invite, as observers: a representative of the Staff Interpreters Committee, a representative of the Standing Committee of the Agreement Sector, a representative of the Standing Committee of Consultant Interpreters. It shall also invite representatives of any other body of the Association, on an ad hoc basis and in accordance with the items on the agenda.

Members, candidates and pre-candidates permanently employed by the language services of an organization may also attend meetings. In addition, the Standing Committee may decide to admit guests who are not members of the Association.

#### *Article 8*

### **Voting**

Only active members of the Sector shall be entitled to vote. Unless otherwise specified in these Rules, decisions of the Sector shall be taken by a simple majority of the active members present. No proxies shall be permitted

#### *Article 9*

### **Report**

Minutes for each meeting shall be prepared and published on the Association's website.

#### *Article 10*

### **Procedure**

Any issue of procedure not covered by these Rules of Procedure shall be decided on by the chairman of the meeting, who shall be guided by the Statutes of the Association and the Rules of Procedure of the Assembly

#### *Article 11*

### **Procedure for amendment**



Proposals for amendments to these Rules shall be adopted by the Sector by a two-thirds majority of the valid votes cast and shall be subject to the approval of the Executive Committee.

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